Healthcare/Clinic Externship
14 week rotation

Schedule for the 14-Week Internship (Includes Suggested Timeline for Assuming Caseload)

Memorandum of Understanding (MOU) and Clinical Pre-placement Review completed prior to start of externships.

Extern Week 1:
Activities/Responsibilities
- begins direct patient contact
- participates in sessions as directed by clinical educator
- observes all other sessions and services
- E-mail Clinical Externship Coordinator (amanda.jackson@mso.umt.edu) if you have any questions or concerns.

Items to consider:
- Have you completed the Clinical Practicum Agreement?
- Describe the caseload you will be seeing during this practicum?
- Do you have any concerns at this time?

- Begins log of hours, activities, caseload
- Select a schedule of clock hour approval

Extern Week 2:
Activities/Responsibilities
- assumes responsibility for patients (approximately 30% - 40% of targeted caseload, at clinical educator’s discretion)
- continues observing and participating in other therapy sessions as directed by the clinical educator.

Extern Week 3
Activities/Responsibilities
- assumes responsibility for patients (approximately 40% - 60% of targeted caseload, at clinical educator’s discretion)
- participates in other patients’ therapy sessions as directed by the clinical educator
- E-mail Clinical Externship Coordinator, if needed, to report on progress.

Items to consider:
- How is your supervisor providing you with feedback?
- What things are you enjoying the most about the placement? What do you find the most challenging?
Any opportunities for interprofessional education or collaboration? If so, please list the other professionals and briefly describe the interaction.

Extern Week 4:
Activities/Responsibilities
- takes over 60% - 85% of targeted caseload at clinical educator’s discretion
- participates in other patients’ therapy sessions as directed by the clinical educator

Extern Week 5:
Activities/Responsibilities
- manages 100% of targeted caseload
- completes other assignments (meetings, conferences, in-services)
- Clinical Externship Coordinator will contact you to schedule a mid-term conference during week 7

Extern Week 6:
Activities/Responsibilities
- continues in role of SLP, carrying complete targeted caseload
- completes other assignments (meetings, conferences, in-services)
- Graduate Student and Clinical Educator: (between weeks 6 and 7) complete mid-term KASA evaluation via web-based program

Extern Week 7:
Activities/Responsibilities
- continues in role of SLP, carrying complete targeted caseload
- completes other assignments (meetings, conferences, in-services)
- Mid-Term Conference: Clinical Externship Coordinator, Student and Clinical Educator meet to discuss mid-term KASA evaluation and set goals for final

Extern Weeks 8-11:
Activities/Responsibilities
- continues in role of SLP, carrying complete targeted caseload
- completes other assignments (meetings, conferences, in-services)
- At end of week 9, email Clinical Externship Coordinator, if needed, to report on progress:

Items to consider:
- Describe your level of independent with your clients at this point in the practicum.
- What are some things that are going well in your placement? Any challenges?
- What organizational systems and billing system are you using in your placement? Any suggestions for improving those systems?
Extern Week 12:
Activities/Responsibilities
- continues in role of SLP, carrying complete targeted caseload
- completes other assignments (meetings, conferences, in-services)
- Clinical Externship Coordinator will contact you to schedule your final (end of term) conference during week 12

Extern Week 13:
Activities/Responsibilities
- continues in role of SLP, carrying complete targeted caseload
- completes other assignments (meetings, conferences, in-services)
- Graduate Student and Clinical Educator: (between weeks 13 and 14)
  - complete Final KASA evaluation via web-based program

Extern Week 14:
Activities/Responsibilities
- Completes reports and other paperwork
- Finishes up with patients as assigned by clinical educator
- Clinical Educator approve any remaining clock hours
- Final Conference: Clinical Externship Coordinator, Student and Clinical Educator meet to discuss final KASA evaluation